

ODISHA NURSES & MIDWIVES EXAMINATION BOARD
(Health & Family Welfare Department, Govt. of Odisha)
Directorate of Medical Education & Training, Heads of Deptt.
Building, Bhubaneswar-1, Odisha- E.Mail-odishanursingboard1@gmail.com

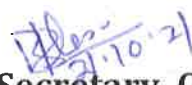
No: 792

Dated: 21.10.2021

Quotation call Notice for Printing Materials . for ON&MEB

Odisha Nurses & Midwives Examination Board (**ON&MEB**), Odisha invites sealed quotation from interested / firms/agencies having GST registration, adequate experience in taking up the works of print and supply of **Answer Booklet & Additional Answer Booklet for ON&MEB**. The detailed quantity, specifications and term & conditions are available in the official websites i.e. **www.onmeb.in**. Interested parties may submit their quotation in a sealed cover super-scribing "**Quotation for Printing Materials for ON&MEB.**" to the undersigned through speed post / Registered Post/courier only which should reach on or before 5:30 P.M of 11.11.2021 positively. The quotation will be opened 16.11.2021 at 2:30 P.M .

The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.


Secretary, ONMEB

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TERMS AND CONDITIONS

1.a) The bid shall be for the full quantities of all items as described in schedule of requirement and specification as specified in **Annexure-I**. The format of price bid is specified in **Annexure-II**, which should be used at the time of submission of Bid/tender.

b) The bid price shall include the excise duty and the bidder's cost towards insurance, packing & forwarding, transportation and delivery at ON&MEB head quarter, BBSR including other ancillary cost involved during course of printing, ON&MEB, Odisha will provide only hard copy sample.

c) Sales Tax/GST and any other local taxes should be clearly mentioned separately in terms of percentage and amount in the price bid sheet.

2. Bid Security:

The bidder shall furnish bid security of Rs. 5,000.00 (Five Thousand) only in the shape of bank draft/Pay Order in favour of "**Secretary, Odisha Nurses Midwives & Examination Board**", payable at **Bhubaneswar**. Any bid except those who have registered under Central Purchase Organization, National Small Industries Corporation (N.S.I.C) or the concerned Ministry or Department not secured with bid security will be rejected. The above bid security will be forfeited if a bidder (i) withdraws its bid during the period of bid validity or (ii) fails to perform the contractual obligations as per the purchase Order. The EMD of the non responsive/unsuccessful bidders will be returned after finalization of the quotation. In case of successful bidder the EMD will be included in the security money.

3. Each bidder shall submit only one bid. Alternative offer without separate bid security will be rejected.

4. The bidder shall furnish self attested photocopies of GST registration certificate.

5. Sample of paper duly stamped and signed by the bidder should be submitted for the item, which should not be treated as final for assessing the paper

thickness (GSM). The authority will choose randomly sample papers from different lots supplied and the EPM testing report or report by Govt. press will be taken in to account for the paper thickness (GSM).

6. The quotation shall remain valid for a period one year from the date of opening of the tender or before finalization of the next year quotation whichever is earlier. The quotation/Bid documents are not transferable. The bidder is required to sign in all the papers submitted.

7. **a)** Notwithstanding the above, the purchaser reserves the right to accept or reject any bid and to cancel the bidding process and reject all quotations at any time prior to the issue of Purchase Order.

b) The authority of ON&MEB reserves the right at the time of placement of printing order in phase wise as per the availability of fund.

8. The authority will choose randomly 10 nos. of printed Answer booklet & Additional answer booklet from any / all lots / packets from the ordered quantity for necessary testing at testing laboratory and the testing charges will be borne by the firm, which will be deducted from the payment due of the firm.

9. Before printing, the firm should submit proof copy for necessary verification for final printing, otherwise the wrong printing materials shall not be accepted by ON&MEB and no payment will be made for those items.

10. The firm will complete the finalization of proof copy before the ON&MEB authority within 5 days from the date of receiving the printing order from ON&MEB, Odisha.

11. The delivery should be completed within 10 days from the date of receipt of the final proof for printing.

12. The payment will be made after delivery of printed materials as per proof copy subject to correct test report from EPM laboratory. If the test report is not as per the specification i.e. lower than the rate of standard deviation, the firm will reprint the said items otherwise penalty will be charged at the rate decided by the authority of ON&MEB.

13. The bids are liable to be rejected if any of the above conditions is not complied with.

14. The bidder has to sign an agreement in a stamp paper & supply the materials in time ensuring the quality & size as prescribed by ON&MEB and maintain confidentiality.

15. For any query about tender the firms / agency can contact Secretary, ON & MEB, BBSR on any working days.

16. Eligibility Criteria:

- a) Required bid security (EMD) in shape of D.D
- b) Self attested copy of GST registration certificate & PAN card.
- c) If Technical Bid is all right , then price bid will be opened.
- d) Self attested copy of last year income tax return.
- e) Signed & stamped sample paper.
- f) Undertaking that the firm has not blacklisted by any Govt. / semi Govt. organization/Institution as per Annexure - III.
- g) Self attested copy of up-to-dated GST clearance certificate.

18. Issue of Printing Order.

The firm has to supply printing materials as per the date to be prescribed by ON&MEB in phased manner. But in some urgent requirement to conduct examination like Answer Booklet & Add. Booklet, the same is required supply within a week.


19. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.

20. The quotation documents should be numbered and arranged as per the checklists specified at **Annexure-IV**.

21. If the firm fails to execute the order, the EMD / Performance security as the case may be will be forfeited and the firm will be blacklisted.

22. Any legal dispute arising out of this is subject to Bhubaneswar jurisdiction only.

23. Bidders may be present in person or through one of their representative during the opening of bid at **16.11.2021 at 2:30 P.M.**


Secretary, ONMEB

Annexure-I

Schedule of requirement & Specification for Answer Book for ONMEB

| <u>Sl.No.</u> | <u>Particulars</u> | <u>Aproximate Qty.</u> | <u>Brief Specifications.</u> |
|---------------|--|------------------------|---------------------------------|
| 01 | Main Answer Book (Containing 20 pages) | 65000 | Seva 68 GSM , Size- 28 cmx22 cm |
| 02 | Additional Answer Book (Containing 4 pages) | 2,00,000 | Seva 68 GSM , Size- 28 cmx22 cm |

Annexure-II

Format of Price Bid for Answer Booklet & Additional Booklet for ON&MEB,

Odisha

| Sl.No. | Name of the Items | Qty. | Unit PriceRs.) (Per 1000) | Total Price (Rs.) |
|---------------|--------------------------|-------------|--------------------------------------|--------------------------|
| 01 | | | | |
| 02 | | | | |

Date:

Signature of the Bidder

Place:

Name & Business Address:

- a) In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail:
- b) We agree to supply the above items in accordance with the specification for a totalcost as mentioned above within a period of 15 days from the receipt of final proof.

N.B.- Taxes extra as applicable.

ANNEXURE - III

UNDERTAKING / DECLARATION FORM

I / We _____ having My/ our office
At _____ do declare that I / We have
carefully read all the terms & conditions of quotation of
the _____, Odisha for the printing & supply of Answer
Booklet & Additional Answer Booklet of ON&MEB, Odisha. The approved rate will
remain valid for a period of one year from the date of approval. I will abide with **all
the terms & conditions** set forth in the **Quotation Letter**
No _____ dated _____.

**I/We do hereby declare I/We have not been de-recognized / black
listed by any State Govt. / Union Territory / Govt. of India / Govt.
Organization / Govt. Health Institutions for supply of Not of Standard
Quality items / non-supply.**

I/We agree that the quotation Inviting Authority can forfeit the Earnest
Money Deposit and or Performance Security Deposit and blacklist me/us for a
period of 3 years if, any information furnished by us proved to be false at the time
of inspection / verification and not complying as well as not performing the work
as per Tender terms& conditions of tender.

I / We do
hereby declare that I / we will supply the _____ as per the
terms,conditions & specifications of the tender document

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

**Annexure -
IVCHECK
LIST**

| Name of Document Submitted | (Yes / No) | Page No |
|--|-------------------|----------------|
| Earnest Money Deposit (EMD) : | | |
| Self attested copy of GSTRegistration certificate : | | |
| Self attested copy of last 3 yearIncome Tax return : | | |
| Price sheet as per price format in the price bid envelope: | | |
| Sealed & Signed Sample Paper: | | |
| Undertaking as per Annexure - III : | | |

Seal with signature of the Bidder.