

**NOTIFICATION-1 FOR FORM FILL UP, FILL UP OF INTERNAL MARKS, PROGRESS REPORT ETC
FOR ANNUAL EXAMINATION -2020**

All NTIs are here by advised to **Select the Year of Examination- 2020** and the **Type of Examination- Annual** while filling up details for the **Annual Examination 2020**.

Before going to filling up the forms please follow the following steps .

- Step-1** - Update Student Master Data (Mothers name, DOB, other parameters, Photo, Signature)
****Don't wrongly upload photo and signature of any student with others**
****Don't sign on behalf of any student**
**** Don't upload Photo in place of Signature and vice versa**
- Step-2** - Fill up progress Report as per INC / ONMRC/ ONMEB Norms, if specified for Covid-19
- Step-3** - Fill up Internal Marks
- Step-4** - Fill Up Forms

For this Annual Examination-2020, Pls select the Year of Examination-2020 and Type of Examination- Annual. If anything other than this will be selected, then it might happen that, your form fill up will be some problem and Admit card may not be generated.

Attn:- If you find the name of the some student is mis-spelled , then write a letter to the Secretary, ONMEB along with documentary evidence in support of name (Matriculation Certificate) for necessary correction. And all the NTIs are advised to compile all such mistakes in a single letter and to intimate it to the email ID of the ONMEB. And send the hard copy through Speed Post only. No physical submission/ submission in person at ONMEB office required.

N.B:- All Principals / Tutors presently working in any NTIs affiliated with ONMEB / ONMRC are requested to mail their Whatsapp Mobile Number to the ONMEB email ID along with their Names, so that they can be added in ONMEB Whatsapp group for any kind of communication / update information from time to time.

**By the Order of Secretary, ONMEB
24.11.2020**